

Bridgman Public Library  
Board Minutes  
Tuesday, July 13, 2010 2:00 p.m.

**Present:**

Board Members: French, Hill, N. John, Maryanski, Siewert, VanHellen

Absent: Hall

Staff: Richardson, Heppenheimer

Guests: Lane Kuypers

Board President Hill introduced Mr. Kuypers as a candidate for one of the vacancies on the board. Mr. Kuypers resume was read. A vote will be taken after 30 days. Mr. Kuypers is being considered for the vacancy that expires November 2013.

**Agenda Revisions:** None

**Public Comment:** None

**Friends of Library:** None

**Committee Reports:**

Planning and Facilities Committee: Maryanski reported on the status of the murals. Amber Heaton is currently working on the murals for the Library entryway in a space provided by Lake Township. Copies of the proposed paintings were provided for the Board.

Hill discussed the base/foundation needed for the statue, "Library Girl." The company doing the current roadwork in Bridgman has been contacted and the Director is waiting to receive a quote for the work.

Still waiting on Ibid for light fixture.

**Trustee Reports:** Maryanski attended the Township meeting in June. He reported that the Library is always favorably received. He stated that he presented a list of monthly activities and statistics, and thanked the Township for the use of their space for the painting of the murals.

**Director's Report:** Richardson had a few additions to her report. She spoke with the manager doing the concrete work for the City of Bridgman and they will be lowering the sidewalk and curb where the Library has plants on the corner of Lake and Toth streets. At the same time, she gave the manager the specs for the base/foundation for the "Library Girl." Rich from CR Lawn Service will be moving some of the plants back from this area.

Under Miscellaneous, the Director received a thank you note from the crew leader for the census training that had been on going at the Library for several weeks.

Richardson reported that the Summer Reading Program has been phenomenal. Increase in attendance over last year. The Library has had great programs over all with fantastic responses this summer. The Library has purchased the book on peaches and will contact Mr. Totzke to see if he would be interested in doing a program during peach season.

Director stated that she has been talking to several State Representatives about the importance of funding for Mel.org.

In addition, the Director reported that the Book and Bake Sale was a huge success. The Book Sale netted about \$2,200 and the Bake Sale was over \$400.

N. John recommended that the Director provide a year-end report on statistics rather than monthly, providing previous totals to compare it to. The Director stated that a compilation of year-end statistics and highlights are currently being prepared to present to the City, the Township and the Board.

**Incident Report:** None

**Minutes:** Siewert made a motion to approve the minutes as presented, seconded by VanHellen. Motion carried.

**Treasurer's Report:** In Hall's absence, the Director reported that the budget was amended last month. Correction noted on the Expense and Revenue Report: On the bottom of the page where it reads July,09 Pending Beginning Fund Balance should read Actual Beginning Fund Balance. VanHellen made a motion to approve the payment of the bills as presented in the amount of \$38,468.61. French seconded. Motion carried.

N. John suggested that the overage received for 08/09 from the Township be footnoted. If this happens in the future, she suggested that the board show it as cash to be carried over to the next year. Hill, Hall and Richardson will be meeting with the auditor on July 16<sup>th</sup>.

**Discussion Item:**

New trustee applicant  
Lane Kuypers  
A vote will be taken next month.

**Action Items:**

Staff Computers:  
Cost recently dropped. No additional approval required.

**Correspondence:** Thank you note from Fritz Olsen on a "Library Girl" note.

**For the Good of the Library:** Hill stated that many things are being done now for the good of the Library and everyone is involved.

**Time of Adjournment:** 2:55 p.m. The next regular meeting will be held on Tuesday, August 10, 2010 at 2:00 p.m.

Approved by the Secretary: Carol Siewert Date: 8-17-10